

CITY OF SIKESTON, MISSOURI - JOB DESCRIPTION

Job Title: Entry-Level Maintenance Worker (seasonal)
Department: Public Works

Entry Grade: 1
FLSA Status: Eligible

ACKNOWLEDGED
BY INITIALING

_____ **Supervision Received:** Work performed under the direction of leadman or supervisor or his designee.

_____ **Supervision Exercised:** None, or as assigned.

_____ **Responsibilities:** Performs general and skilled groundskeeping and maintenance duties in public right-a-way and parks. Constructs, and repairs physical facilities, parks, sidewalks, streets and curbs. Constructs, installs and maintains stormwater drainage system, and other tasks as assigned.

_____ **Essential Functions of Job:** Ability to perform work out-of-doors in all weather conditions with temperatures ranging from below freezing to above 100 F; ability to sit, stand, crawl, kneel, twist, stoop, and climb for extended periods of time; ability to pull, push, lift and/or carry objects up to 80 lbs.; ability to use and/or operate hand-held and motorized tools or machinery; ability to understand and follow oral and written instructions. Ability to hear standard equipment alarms (buzzers, beepers, etc.). Ability to work in confined spaces. Ability to complete written reports as assigned. Must possess ability to work in an environment containing dust, pollen and chemicals, such as, but not limited to pesticides and herbicides.

_____ **Knowledge, Skills and Other Job Requirements:** Must possess general knowledge of construction practices and techniques; knowledge of job site preparation for street, sidewalk and curb construction; and/or general knowledge of landscaping techniques and nursery practices. Knowledge of fertilizers, herbicides, pesticides or other chemicals and their application preferred. Must be able to read and comprehend written instructions. Must exhibit tact and courtesy when dealing with general public and co-workers. Must maintain active landline or cellular telephone. May be required to work irregular hours, as needed.

_____ **Equipment Used or Operated:** Communication radios, general hand tools, power tools, motorized and automotive equipment such as trucks, tractors, and mowers. Light and heavy construction equipment such as, but not limited to, backhoe, road grader, and street sweeper. Operates street repair equipment such as asphalt roller and crack sealing machinery, and other equipment as required.

_____ **Employment Preconditions:** Applicant shall be required to submit to a drug and alcohol screening prior to employment and at any time during employment.

The undersigned, before assignment to an employment position as described in the foregoing job description, herewith, acknowledges he/she has read said job descriptions and each subpart thereof and consents to its content. Additionally, applicant indicates his/her consent to any testing provided for in the written job description and authorizes the City of Sikeston to conduct background checks, such as, but not limited to, prior employment, driving violation and criminal histories, as may be required for said position.

Applicant

Date