

TENTATIVE AGENDA

REGULAR CITY COUNCIL MEETING
CLINTON BUILDING
501 CAMPANELLA DRIVE, SIKESTON

Monday, March 1, 2021
5:00 P.M.

- I. CALL TO ORDER
- II. RECORD OF ATTENDANCE
- III. OPENING PRAYER
- IV. PLEDGE OF ALLEGIANCE
- V. APPROVAL OF CITY COUNCIL MINUTES
 - A. Regular Council Minutes January 25, 2021
 - B. Regular Council Minutes February 1, 2021
 - C. Regular Council Minutes February 22, 2021
- VI. ACCEPTANCE OF BOARDS AND COMMISSION MINUTES
 - A. Housing Authority October 26, 2020
 - B. Housing Authority December 14, 2020
- VII. ITEMS OF BUSINESS
 - A. Discussion: Complex/Bootheel Master Plan
 - B. Other Items as May Be Determined During the Course of the Meeting
- VIII. ADJOURNMENT INTO EXECUTIVE SESSION

Property (RSMo 610.021(2))
- IX. ADJOURNMENT

Dated this 24th day of February 2021

Rhonda Council

Rhonda Council, City Clerk

The City of Sikeston complies with ADA guidelines. Notify Rhonda Council at 471-2512 (TDD Available) to notify the City of any reasonable accommodation needed to participate in the City Council's Meeting.

REGULAR CITY COUNCIL MEETING
JANUARY 25, 2021

The regular Sikeston City Council meeting of January 25, 2021 was called to order at 5:00 p.m. via Zoom Video Conferencing in Sikeston, MO. Present at the zoom video meeting were: Mayor Steven Burch, Brian Self, Karen Evans, Gerald Settles, Ryan Merideth. Brandon Sparks and Onethia Williams. Staff in attendance were: City Manager Jonathan Douglass, City Counselor Tabatha Thurman, City Clerk Rhonda Council, Finance Director Karen Bailey, Public Works Director Jay Lancaster, Street Superintendent Brian Dial, Public Safety Director James McMillen and Community Development Director Lorenzo Ware

ITEMS OF BUSINESS

Award Bid 21-11, Copier for City Hall

The City solicited bids for a 5-year lease of a new photocopier for use by City Hall personnel. The lease on our current copier with Novatech expired January 13th of this year. Bid specs included usage of 5,500 black and white copies and 1,600 color copies per month and the Maintenance Agreement to include all parts, labor and toner. Three firms responded as follows:

<u>Vendor</u>	<u>Manufacturer</u>	<u>Lease Price w/ Maintenance Agreement</u>
Novatech Malden, MO	Konica Bizhub	\$318.73/month=\$19,123.80
GFI Digital Cape Girardeau, MO	Sharp MX-6071	\$270.81/month*=\$16,248.60
Scheffer's Miner, MO	Cannon Toshiba	\$373.90/month=\$22,434.00 \$328.29/month=\$19,697.40

Based on demonstrating both Novatech and GFI copiers, comments received from staff and pricing, staff seek Council's authorization to award the bid to GFI Digital at a 5-year lease price of \$270.81 per month.

Councilman Self moved award the copier bid to GFI Digital at a 5-year lease price of \$270.81 a month. The motion was seconded by Councilman Merideth and the following vote recorded:

Sparks Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,
Williams Aye, and Burch Aye, thereby being passed.

Award Selection of Municipal Financial Advisor

RFQ 21-12 was made available on December 2, 2020 to 17 municipal financial advisor firms. On December 23, 2020 proposals were received from three (3) of them:

Raymond James and Associates/Kansas City Missouri
Baker Tilly Municipal Advisors, LLC/Kansas City Missouri, and
Piper Sandler/St. Louis Missouri

On January 8, 2021 the Professional Consulting Committee and city staff met to review the proposals. Following discussion, it was agreed to recommend the firm of Piper Sandler. Both the Board of Municipal Utilities and Sikeston R-6 School District work with Piper Sandler and Gilmore and Bell have recommended them. We also felt their location was an asset.

Councilman Sparks moved to award the contract for a Municipal Financial Advisor for the City of Sikeston to Piper Sandler of St. Louis, MO. The motion was seconded by Councilman Merideth and the following vote recorded:

Sparks Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye, Williams Aye, and Burch Aye, thereby being passed.

Resolution 21-01-01, Transportation Alternatives Program (TAP) Application

A RESOLUTION OF THE CITY OF SIKESTON, MISSOURI, STATING ITS INTENT TO SEEK FUNDING FOR THE DEVELOPMENT OF PHASE TWO OF THE RAILROAD RAIL-TO-TRAIL PROJECT THROUGH THE TRANSPORTATION ALTERNATIVES PROGRAM (TAP) AND AUTHORIZING THE MAYOR TO PURSUE ACTIVITIES IN AN ATTEMPT TO SECURE SAID FUNDING.

WHEREAS, The Transportation Alternatives Program (TAP) was authorized under Section 1122 of the Moving Ahead for Progress in the 21st Century Act (MAP-21) and is reauthorized under the FAST Act and Continuing Resolutions; and

WHEREAS, the federally funded TAP provides opportunities to communities to expand transportation choices and enhance the transportation experience through categories of activities related to the surface transportation system; and

WHEREAS, The Missouri Department of Transportation is designated to award Transportation Alternatives Program funding; and

WHEREAS, The City has an eligible project which may apply for and utilize TAP funding.

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Sikeston, Missouri, that it desires to participate with the Missouri Department of Transportation in the improvement of our community under the activities authorized pursuant to the Transportation Alternatives Program.

THEREFORE, BE IT FURTHER RESOLVED that the Mayor of the City of Sikeston, Missouri, is hereby authorized to prepare and submit documents which are necessary in applying for funding and establishing an administrative organization to implement activities pursuant to the aforementioned act.

THEREFORE, BE IT FURTHER RESOLVED, that the applicant will dedicate up to \$ 100,000.00 of local cash funds to be used in the development of phase two of the rail to trail project.

MoDOT announced another round for TAP (Transportation Alternatives Program) funding for cities and counties seeking to do trail projects. The City of Sikeston wishes to apply for these funds for the purpose of constructing the next phase of rail trail.

For the TAP grant, the most you can request is \$400,000 in federal reimbursement funding, and you must provide at least a 20% local match.

For this phase, we would begin near the depot at Scott Street and proceed west to North West Street. Originally, we desired to build this phase all the way to Sunset Drive, however, the costs for that exceed our budget at this time.

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We plan to extend the trail west of North West enough to connect to Lincoln where we intend to propose building a connector sidewalk to the NE corner of Osage/Felker (Lincoln), where it can connect with the new sidewalk for Lincoln University. This was an important tie-in to the community that they discussed with us.

If awarded, we would need to dedicate up to \$100,000 in local match out of the FY2022 budget effective in July 2021.

Councilman Merideth moved to approve Resolution 21-01-01, supporting the TAP application to apply for funding. The motion was seconded by Councilman Self and the following vote recorded:

Sparks Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,
Williams Aye, and Burch Aye, thereby being passed.

Other Items

Council members would like to start meeting back in person at the Clinton Building starting with the next Council meeting scheduled for February 1st. Meetings will be open to the public with social distancing and mask requirements.

ADJOURNMENT INTO EXECUTIVE SESSION

There being no further business before the City Council, Councilman Merideth moved to adjourn into executive session for property. The motion was seconded by Councilwoman Williams and the following roll call vote was recorded:

Sparks Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,
Williams Aye, and Burch Aye, thereby being passed.

Mayor Burch called the executive session to order. Present were: Mayor Steven Burch and Councilmen Ryan Merideth, Brandon Sparks, Brian Self, Karen Evans, Gerald Settles and Onethia Williams. Staff present were: City Manager Jonathan Douglass, City Counselor Tabatha Thurman, City Clerk Rhonda Council, Finance Director Karen Bailey, Public Works Director Jay Lancaster, Public Safety Director James McMillen and Community Development Director Lorenzo Ware.

No action was taken.

ADJOURNMENT OUT OF EXECUTIVE SESSION

Councilman Sparks moved to adjourn from executive session. The motion was seconded by Councilman Self and the following roll call vote recorded:

Sparks Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,
Williams Aye, and Burch Aye, thereby being passed.

ADJOURNMENT

There being no further business before the City Council, Councilman Self moved to adjourn. The motion was seconded by Councilwoman Evans and the following roll call vote was recorded:

Sparks Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,
Williams Aye, and Burch Aye, thereby being passed.

APPROVED:

STEVEN BURCH, MAYOR

ATTEST:

RHONDA COUNCIL, CITY CLERK

SEAL:

REGULAR CITY COUNCIL MEETING
FEBRUARY 1, 2021

The regular Sikeston City Council meeting of February 1, 2021 was called to order at 5:00 p.m. at the Clinton Building, located at 501 Campanella Drive in Sikeston, MO. Present at the meeting were: Mayor Steven Burch, Brian Self, Karen Evans, Gerald Settles, Ryan Merideth, Brandon Sparks and Onethia Williams. Staff in attendance were: City Manager Jonathan Douglass, City Counselor Tabatha Thurman, City Clerk Rhonda Council, Finance Director Karen Bailey, Public Works Director Jay Lancaster, Street Superintendent Brian Dial, Parks and Recreation Director Dustin Care, Public Safety Director James McMillen, Captain Ryan Smith and Community Development Director Lorenzo Ware.

APPROVAL OF CITY COUNCIL MINUTES

City Council minutes of January 4 and 13, 2021 were presented for approval. Councilman Settles moved to approve the minutes as presented. Councilman Self seconded the motion and the following roll call vote was recorded:

Sparks Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,
Williams Aye, and Burch Aye, thereby being passed.

OTHER ITEMS

Several citizens were on-hand to address problems with high Board of Municipal Utility (BMU) bill, poor customer service, possible faulty meters that need auditing and no payment arrangements available for customers to use. After lengthy discussions from citizens concerning these matters, Mayor Burch instructed BMU staff to have a board meeting as soon as possible to discuss the issues that were brought to their attention and report their findings back to Council during the next meeting on February 22nd.

ITEMS OF BUSINESS

Resolution 21-02-01, Surplus of DPS Vehicle

A RESOLUTION OF THE CITY OF SIKESTON, MISSOURI DECLARING CERTAIN EQUIPMENT, VEHICLES AND ITEMS IN THE CITY'S INVENTORY TO BE SURPLUS PROPERTY AND AUTHORIZING ITS DISPOSAL.

WHEREAS, Certain equipment, vehicles and items in the City's inventory, due to its age or state of disrepair can no longer adequately perform the day-to-day operations of the City; and

WHEREAS, the City of Sikeston seeks to remove such items from its inventories to maximize operations, and while providing a safe and efficient environment for its employees.

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

The item enumerated below are hereby declared surplus and the City Manager is directed to proceed with the removal of this item from City inventories by sale at public auction, sale by sealed bid, or when the item is no longer usable, by disposal.

Vehicle:

2015 Chevrolet Tahoe, VIN: 1GNLC2EC1FR524790

Councilman Sparks moved adopt Resolution 21-02-01, surplus of 2015 Chevrolet Tahoe from Department of Public Safety. The motion was seconded by Councilwoman Evans and the following vote recorded:

Sparks Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,
Williams Aye, and Burch Aye, thereby being passed.

Authorize Purchase of Projects with Funding from Law Enforcement Terrorism Prevention Activities (LETPA) Grant

Sikeston DPS was awarded the FY20 LETPA Grant in October 2020 and was recently advised that the performance period of the grant was active. This grant has been sought after several times and awarded to Sikeston DPS for projects that have included maintenance to the Mobile Command Vehicle.

There were three projects quoted during the grant application process for this current award and they are:

Upgrade of current phone system to include install, configuration, and testing of all equipment. This work is provided by the current system vendor, PEAKE.

Upgrade of the current camera system and other hardware associated with the cameras. This works is provided by the current system vendor, AgileMesh.

One-year of continued satellite connectivity for communications on the truck.

The total cost of all projects is \$66,207.00. The LETPA grant awarded to Sikeston DPS for FY20 is for \$67,788.00. This is a 100% funded grant and will require no match from the City of Sikeston.

Councilman Sparks moved to authorize the purchase of the three projects, using the funding from the Law Enforcement Terrorism Prevention Activities (LETPA) Grant. The motion was seconded by Councilwoman Evans and the follow vote recorded:

Sparks Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,
Williams Aye, and Burch Aye, thereby being passed.

Briefing: Corporate Games

Sikeston Parks & Recreation would like to host Corporate Games this year to make up for last year's cancellation due to COVID-19. Information packets with registration and event dates are scheduled to be sent out February 2 to companies who are interested in participating. The registration deadline is Friday, March 5 with the first event scheduled for May 27. Seeking advice on whether to proceed with this year's event, Council advised staff to base their decision on the response they get during the registration period.

ADJOURNMENT

There being no further business before the City Council, Councilman Sparks moved to adjourn. The motion was seconded by Councilman Merideth and the following roll call vote was recorded:

Sparks Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,
Williams Aye, and Burch Aye, thereby being passed.

APPROVED:

STEVEN BURCH, MAYOR

ATTEST:

RHONDA COUNCIL, CITY CLERK

SEAL:

REGULAR CITY COUNCIL MEETING
FEBRUARY 22, 2021

The regular Sikeston City Council meeting of January 25, 2021 was called to order at 5:00 p.m. at the Clinton Building, located at 501 Campanella Drive in Sikeston, MO. Present at the meeting were: Mayor Steven Burch, Brian Self, Karen Evans, Gerald Settles, Ryan Merideth, Brandon Sparks and Onethia Williams. Staff in attendance were: City Manager Jonathan Douglass, City Counselor Tabatha Thurman, City Clerk Rhonda Council, Finance Director Karen Bailey, City Collector Vicky Lewis, Public Works Director Jay Lancaster, Parks & Recreation Director Dustin Care, Public Safety Director James McMillen and Captain Ryan Smith.

ITEMS OF BUSINESS

Interim Appointment to Scott County Extension Council

Matt Deane was appointed to the Scott County Extension Council last year but has recently moved so an appointment will need to be made for the replace of his remaining term which expires February 28, 2022. The appointee to this Council must be a resident of both the City and Scott County. There is an application on file for Ryan Moxley of 109 Larkspur Lane.

Councilman Merideth moved appoint Ryan Moxley to the Scott County Extension Council with his term expiring February 28, 2022. The motion was seconded by Councilman Sparks and the following vote recorded:

Sparks Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,
Williams Aye, and Burch Aye, thereby being passed.

Resolution 21-02-02, Surplus of DPS Vehicle

A RESOLUTION OF THE CITY OF SIKESTON, MISSOURI DECLARING CERTAIN EQUIPMENT, VEHICLES AND ITEMS IN THE CITY'S INVENTORY TO BE SURPLUS PROPERTY AND AUTHORIZING ITS DISPOSAL.

WHEREAS, Certain equipment, vehicles and items in the City's inventory, due to its age or state of disrepair can no longer adequately perform the day-to-day operations of the City; and

WHEREAS, the City of Sikeston seeks to remove such items from its inventories to maximize operations, and while providing a safe and efficient environment for its employees.

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

The item enumerated below are hereby declared surplus and the City Manager is directed to proceed with the removal of this item from City inventories by sale at public auction, sale by sealed bid, or when the item is no longer usable, by disposal.

Vehicle:

2009 Dodge Charger (Unit 63), VIN: 2B3LA43T29H608913

Councilman Settles moved to adopt Resolution 21-02-02, surplus of 2009 Dodge Charger. The motion was seconded by Councilman Merideth and the following vote recorded:

Sparks Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,
Williams Aye, and Burch Aye, thereby being passed.

Resolution 21-02-03, Authorization to Apply for Delta Regional Authority (DRA) Funding

A RESOLUTION OF THE CITY OF SIKESTON, MISSOURI, STATING ITS INTENT TO SEEK FUNDING FOR THE INFRASTRUCTURE IMPROVEMENTS IN THE SOUTH INDUSTRIAL PARK WITH DELTA REGIONAL AUTHORITY (DRA) AND SEEKING AUTHORIZATION TO APPOINT DESIGNATED PERSON TO PURSUE ACTIVITIES IN AN ATTEMPT TO SECURE SAID FUNDING.

WHEREAS, The Delta Regional Authority (hereinafter "DRA") was created by Congress by the Delta Regional Authority Act of 2000, as amended, as a federal/state partnership now comprised of 252 counties and parishes within the eight states of Alabama, Arkansas, Illinois, Kentucky, Louisiana, Mississippi, Missouri and Tennessee in order to remedy severe and chronic economic distress by stimulating economic development and fostering partnerships that will have a positive impact on the Delta Region's economy; and

WHEREAS, the City of Sikeston acting by and through its Public Works Director, Jay Lancaster, proposes to apply for a award with DRA for the Fiscal Year 2020 federal award program cycle; and

WHEREAS, DRA requires that a person be designed, appointed, and given the authority to perform certain duties and administration of said award for and on behalf of the Awardee; and

WHEREAS, the City Council met in a regular session on February 22, 2021, whereby _____ were present, constituting a quorum; and

WHEREAS, a motion was made by _____, was seconded by _____, to designate and appoint Jay Lancaster to perform all duties and administration of said award, which carried unanimously by voice vote and was recorded on the minutes; and

WHEREAS, a motion was made by _____, was seconded by _____, to provide additional funds in the amount of \$3,136,840 to said award which carried unanimously by voice vote and was recorded on the minutes; and

WHEREAS, a motion was made by _____, was seconded by _____, that in the event of an administration change, the new Public Works Director shall continue to have such authority under this Resolution.

NOW THEREFORE, BE IT RESOLVED THAT, by the City Council of the City of Sikeston, Missouri, as follows:

THAT, Jay Lancaster, be and is hereby designated and appointed to perform on behalf of the City of Sikeston and has the authority to make those acts and assume any and all duties in dealing with the award with DRA for the Fiscal Year 2020 federal award program cycle; and

THAT, Jay Lancaster, is hereby authorized to execute and submit any and all documents including, but not limited to, applications, award closing documents, request for funds, status reports to DRA for the Fiscal Year 2020 federal award program cycle; and

THAT, the Awardee agrees to provide additional funds in the amount of \$3,136,840 to said award; and

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THAT, in the event of an administration change, the new Public Works Director shall continue to have such authority under this Resolution.

Councilman Self moved to approve Resolution 21-02-03, authorizing the Public Works Director to apply for grant funding through Delta Regional Authority (DRA) for infrastructure on future development of the south industrial park. The motion was seconded by Councilman Settles and the following vote recorded:

Sparks Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,
Williams Aye, and Burch Aye, thereby being passed.

Resolution 21-02-04, Authorization to Seek Funding Through Community Development Block Grant Program

Resolution 21-02-04 was removed from the agenda.

Resolution 21-02-05, Authorization to Apply for Funding from the Land Water Conservation Fund Program

A RESOLUTION OF THE CITY OF SIKESTON, MISSOURI TO APPLY FOR FEDERAL ASSISTANCE FROM THE LAND WATER CONSERVATION FUND PROGRAM FOR THE PURPOSE OF CONSTRUCTING NEW PICKLEBALL COURTS AT THE SIKESTON RECREATION COMPLEX.

WHEREAS, the City of Sikeston, Missouri is applying for federal assistance from the Land Water Conservation Fund for the purpose of constructing new pickleball courts at the Sikeston Recreation Complex.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI, that

1. Dustin Care of the City of Sikeston, Missouri is authorized to sign the application for federal assistance and any other official project documents that are necessary to obtain such assistance, including any agreements, contracts or other documents that are required by the State of Missouri or any federal agencies.
2. The City of Sikeston, Missouri currently has the written commitment for the minimum 20% matching share for the project elements that are identified in the application and will allocate the necessary funds to complete the project.
3. In the event a grant is awarded, the City of Sikeston, Missouri will commit the necessary financial resources to operate and maintain the completed project in a safe and attractive manner for public access for 25 years and/or will maintain maintenance/construction equipment purchased with grant funding for its useful life and in support of future projects.
4. In the event a grant is awarded, the City of Sikeston, Missouri is prepared to complete the project within the time period identified on the signed project agreement.
5. In the event a grant is awarded, the City of Sikeston, Missouri will comply with all rules and regulations of the Land Water Conservation Fund Program, applicable Executive Orders and all state laws that govern the grant application during the performance of the project.

Councilman Self moved to approve Resolution 21-02-05, authorizing Parks & Recreation Director Dustin Care to apply for federal assistance from the Land Water Conservation Fund Program for

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the purpose of constructing new pickleball courts at the Sikeston Recreation Complex. Total project cost is \$150,000 with a 20% match of \$30,000. The motion was seconded by Councilman Sparks and the following vote recorded:

Sparks Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,
Williams Aye, and Burch Aye, thereby being passed.

Board of Municipal Utilities Update

Staff from the Board of Municipal Utilities (BMU) were on hand to update Council on issues that were presented to them at the February 1 Council meeting. BMU Manager Rick Landers indicated that testing was done on all AMI meters prior to installation. A third-party meter testing vendor will be engaged to test one percent of current meters which will include those questioned by customers and requested reviews. Approximately 500 BMU accounts have been reviewed since the meeting and no discrepancies in usage or billing were found on those reviewed. Payment policies and options are currently under review but they do offer levelized billing or budget billing. And their customer service team has been updated on concerns and some action steps have been taken. More backup personnel have been designated for those seeking payment arrangements.

Sikeston residents Michael Stash, Bill McCoy, Bo Ozment, James Crowe Sr., Lori Caldwell, Hallie Bonner, Rev. Sharl Smith and John Graham were on-hand to voice concerns on their high utility bill. Some presented suggestions for BMU such as offering senior citizen/veterans discounts, having a reserve fund set aside to use for citizens unable to pay their bills or better payment arrangements for those who can't afford to pay the total amount due.

Other Items

The Street Department and BMU crews were acknowledged and thanked for their hard work during the recent snowstorm our city encountered.

ADJOURNMENT INTO EXECUTIVE SESSION

There being no further business before the City Council, Councilwoman Evans moved to adjourn into executive session for sealed bids/proposals and negotiated contracts (RSMo 610.021(12)). The motion was seconded by Councilman Self and the following roll call vote was recorded:

Sparks Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,
Williams Aye, and Burch Aye, thereby being passed.

Mayor Burch called the executive session to order. Present were: Mayor Steven Burch and Councilmen Ryan Merideth, Brandon Sparks, Brian Self, Karen Evans, Gerald Settles and Onethia Williams. Staff present were: City Manager Jonathan Douglass, City Counselor Tabatha Thurman, City Clerk Rhonda Council, Finance Director Karen Bailey, Public Works Director Jay Lancaster and Public Safety Director James McMillen. Also present were staff from Sikeston Regional Chamber.

No action was taken.

ADJOURNMENT OUT OF EXECUTIVE SESSION

Councilman Sparks moved to adjourn from executive session. The motion was seconded by Councilman Self and the following roll call vote recorded:

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Sparks Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,
Williams Aye, and Burch Aye, thereby being passed.

ADJOURNMENT

There being no further business before the City Council, Councilman Self moved to adjourn. The motion was seconded by Councilwoman Evans and the following roll call vote was recorded:

Sparks Aye, Merideth Aye, Self Aye, Settles Aye, Evans Aye,
Williams Aye, and Burch Aye, thereby being passed.

APPROVED:

STEVEN BURCH, MAYOR

ATTEST:

RHONDA COUNCIL, CITY CLERK

SEAL:

**MINUTES OF THE
HOUSING AUTHORITY OF THE
CITY OF SIKESTON, MISSOURI**

HELD ON THE 26th DAY OF OCTOBER 2020

On the 26th day of October 2020, at 12:00 Noon, the Board of Commissioners of the Housing Authority of the City of Sikeston, Missouri met in the monthly session at the Housing Authority Office Building in Sikeston, Missouri.

The Meeting was called to order and upon roll call, the following members of the Body were present:

Present: Commissioners Tim Mitchell, Viola Blow, B. Robinson-Echols, Harry Howard, and Christina King

Absent:

Also Present: Executive Director Doug Friend and Council Liaison Onethia Williams

Being a quorum present, the following business was transacted:

The minutes of the August 31st, 2020 meeting of the Board of Commissioners were presented for approval. On a motion from Commissioner Harry Howard, seconded by Commissioner B. Robinson-Echols the motion approved unanimously.

Motion duly made by Commissioner Viola Blow to pay the bills as presented August through September 2020, seconded by Commissioner Tim Mitchell. Motion carried unanimously.

Motion duly made by Commissioner Harry Howard and seconded by Commissioner Viola Blow to nominate Tim Mitchell as Board Chair, motion duly made by Tim Mitchell to nominate Harry Howard as Vice Chair, motion made by Tim Mitchell for Brenda Robinson-Echols to serve as the certifying official of record, being no further nominations, appointments, Motion carried unanimously.

Motion duly made by Commissioner Harry Howard and seconded by Commissioner Brenda Robinson-Echols to approve payment of the capital fund requisitions No. 11 from CFP 501-19 to Dunker consulting for \$2800. Motion carried unanimously.

Motion duly made by Commissioner Christina King and seconded by Harry Howard to allow for conference call meetings due to Covid 19 restrictions with the assurance that proper notice will be given to the public in access to the meeting. Motion carried unanimously.

Being no further business to come before the Body, Commissioner Viola Blow moved to adjourn, seconded by Harry Howard. Meeting adjourned.



Doug Friend, Secretary



Chairman

**MINUTES OF THE
HOUSING AUTHORITY OF THE
CITY OF SIKESTON, MISSOURI**

HELD ON THE 14th DAY OF DECEMBER 2020

On the 14th day of December 2020, at 12:00 Noon, the Board of Commissioners of the Housing Authority of the City of Sikeston, Missouri met in the monthly session at the Housing Authority Office Building in Sikeston, Missouri.

The Meeting was called to order and upon roll call, the following members of the Body were present:

Present: Chairman Tim Mitchell, Commissioners Viola Blow, B. Robinson-Echols, Harry Howard, and Christina King

Absent:

Also Present: Executive Director Doug Friend and Council Liaison Onethia Williams

Being a quorum present, the following business was transacted:

The minutes of the October 26th, 2020 meeting of the Board of Commissioners were presented for approval. On a motion from Commissioner Harry Howard, seconded by Commissioner B. Robinson-Echols the motion approved unanimously.

Motion duly made by Commissioner Brenda Robinson Echols to pay the bills as presented October and November 2020 seconded by Commissioner Viola Blow. Motion carried unanimously.

Motion duly made by Commissioner Harry Howard and seconded by Commissioner Christina King to approve the 2021 operating budget for the SHA. Motion carried unanimously.

Motion duly made by Commissioner Viola Blow and seconded by Commissioner Brenda Robinson-Echols to approve payment of the capital fund requisitions and capital fund reports for November and December 2020. Motion carried unanimously.

Motion duly made by Commissioner Brenda Robinson - Echols and seconded by Christina King for the renewal of Dunker Consulting contract for 2021 for Capital Fund. Motion carried unanimously.

Being no further business to come before the Body, Commissioner Harry Howard moved to adjourn, seconded by Brenda Robinson - Echols. Meeting adjourned.



Doug Friend, Secretary



Chairman

Council Letter

Date of Meeting 21-01-03

Originating Department: Public Works

To the Mayor and City Council:

Subject: Recreation Complex/Bootheel Golf Course Master Plan Presentation

Attachments:

1. Recreation Complex/Bootheel Golf Course Executive Summary

Action Options:

1. Adopt the Recreation Complex/Bootheel Golf Course Master Plan
2. Other action the City Council deems appropriate.

Background:

The City Council selected Gateway Design Studio, LLC. in 2020 as the firm to design a conceptual master plan for long term strategic planning for the Recreation Complex/Bootheel Golf Course. Over the course of the designing phase, Gateway Design Studio met with City leaders, the Parks Advisory Board, BMU, and organized user groups to determine what types of amenities were essential for the development of our parks. Patrick Worzer from Gateway Design Studio, LLC. and Stephen Ibendahl from The i5 Group will present the finalized plan on March 1, 2021 and have manuals available to distribute to show the future development plans.

Staff is recommending that Council approve the final Master Plan Design as a guide for the future development of the Recreation Complex and Bootheel Golf Course.

Recreation Complex and Bootheel Golf Course

Master Plan – Executive Summary

November 17, 2020

INTRODUCTION

As part of the overall planning process for this project you will find comprehensive design recommendations for the Master Plan of the existing Sikeston Recreation Complex and Bootheel Golf Course property which encompasses 196 acres for the complex and 136 acres for the former golf course. The study of the subject properties was the direct result of in-depth research of existing conditions, stakeholder and in-person interviews and meetings, an online project website and survey, and final preparation of design documents necessary to achieve the goals and objectives of the City. Our mission was to provide the highest level of responsible planning and cost effectiveness for the benefit to the City of Sikeston and surrounding community.

The goal of the project was to prepare a Conceptual Master Plan that focused on an inventory of existing conditions, needs assessment and desires of the community. In addition, a phased cost estimate is provided which can serve as a guideline for future improvements to the recreation complex and former golf course property. The Master Plan can also serve as a long-term strategic plan and supportive document for future capital improvements, funding, and potential grant applications.

Some of the planned improvements that are proposed include the following.

Bootheel Golf Course Property

- New public access and maintenance roads to serve as emergency access to the Rodeo property and future development of the property
- New Archery range/multi-purpose field
- New Baseball/Softball Field Complex
- New Soccer Fields
- Mountain bike trail
- Miniature Golf and Automated Batting Cages Area
- RV and Tent camping areas
- Indoor recreation/practice facility
- New parking areas to serve the various recreational uses
- Natural resource protection and enhancement – Native Grass and Prairie Establishment

Existing Recreation Complex

- Renovated and new all-inclusive playgrounds
- New Splash Pad areas – both large and small aquatic play areas
- New outdoor fitness center
- Expanded Trail System
- New Shelters/Pavilions
- New Shade Structures for bleachers and playgrounds
- New ponds for storm water control – plantings along drainage ditches to control erosion and reduce mowing
- New sidewalks and access throughout the complex

- Parking lot improvements and paving
- Landscape improvements – new street trees, landscape development at park entrances, the existing lake, and the Clinton Building
- Natural resource protection and enhancement – Native Grass and Prairie Establishment

The GDS Planning Team assessed the existing and potential proposed conditions through the study of existing documents and plans, detailed site analysis, inventory of existing conditions and timely meetings with City staff and other relevant stakeholders in order to plan a course of action for the successful ongoing improvement of this valuable park space.

DESIGN INTENT STATEMENT

The Planning Team believes that every park space must be **designed within the context of “Community Identity and Sustainability Principles”** allowing for a clear appreciation by users while considering such design factors as protection of natural resources, park identity, recreational type and value, accessibility and ongoing facility maintainability through the application of sustainable design practices.

Future design development should consider decisions with sustainability in mind. It is recommended to choose manufacturer’s site components that are made of recycled materials. Use materials for construction that are recycled or available locally. Use solar lighting and power for buildings whenever possible. Select components that minimize the use of water. For more considerations to aid in sustainable development, consult the U.S. Green Building Council's Leadership in Energy and Environmental Design, 2009 Green Building Design and Construction Reference Guide for new construction and major renovations.

CONCLUSION

This study was conducted over a period of 10 months. Due to the impact of COVID 19 during this year a brief pause was taken during the months of March-May. The Planning Team resumed its work in June of 2020 and continued to meet with the City staff, stakeholders, and other groups to establish a needs assessment that would fit the community’s goals and objectives. Concept drawings were developed during July with further meetings with City staff and leaders to determine which elements and design options would be preferred. In August preliminary plans were further developed to refine the plans according to further review and comments from the City. Finally, in October a draft Final Master Plan was prepared for determining phasing and final costs. In November, the plans were completed, and a **Final Recommended Master Plan** was presented to the City Council **on xxxx, 2020.**

It has been a great pleasure and honor to have had the opportunity to work with the City and relevant stakeholders in developing this plan for the future of the Sikeston Recreation Complex and Bootheel Golf Course property. It is our hope that the City will use this document as a strategic plan to chart the course of developing an improved and premier recreational destination for the residents of Sikeston and the surrounding Bootheel region in Missouri. The Planning Team wishes to thank all who contributed their time and efforts in developing this Master Plan and its successful completion despite the challenging times faced during the Coronavirus Pandemic of 2020.

THE PLANNING TEAM

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RECOMMENDED MASTER PLAN PHASING

Phase 1

Access Road from Campanella to Rodeo Grounds (Grading & Base):	\$350,000
Outdoor Fitness w/ Shade:	\$75,000
Mountain Bike Trail:	\$28,068
Disc Golf:	\$30,000
Pavilion for disc golf:	\$22,000 w/conc. pad
Pickleball Courts:	\$158,000
Highschool SB/JBR Parking Lot Paving:	\$60,000
Playground Improvements: (Renovate Existing)	\$110,000
Rec Complex Wayfinding/Signage Master Plan	<u>\$15,000</u>
TOTAL:	\$848,068

Phase 2:

Main Splash Pad:	\$450,000
Paving Access Road:	<u>\$300,000</u>
TOTAL:	\$750,000

Phase 3:

Bootheel GC Trail Improvements:	\$266,783
Archery Range:	\$156,872
Bootheel Native Grass:	\$44,000
Playground Improvements: (Renovate Existing)	\$110,000
Large Family Pavilion:	\$86,500
Batting Cages (\$175,000)/Putt-putt (\$150,000) Area	<u>\$325,000</u>
TOTAL:	\$945,199

Phase 4:

Tent Camping Area:	\$202,101
RV Camping Area:	\$502,000
Playground Improvements: (New Playground – Stephens Rd)	<u>\$110,000</u>
TOTAL:	\$814,101

Phase 5A

2 Soccer Fields with Sod:	\$453,820
Public Access Road South of Fields:	\$300,000
Parking Lot of South of Soccer Fields:	<u>\$200,483</u>
TOTAL:	\$959,303

Phase 5B

Field Lighting (2 fields)	\$500,000
Parking Lot West of Soccer Fields:	<u>\$212,555</u>
TOTAL:	\$712,555

Phase 6:

Sidewalk Improvements:	\$495,000
Playground Improvements: (North Quad)	\$110,000

	<u>Cost:</u>
Soccer Field Pavilion:	\$30,625
Rec Complex Native Grass:	\$31,800
North Splash Pad:	<u>\$210,000</u>
TOTAL:	\$805,869

<u>Phase 7:</u>	
Miracle Ballfield:	\$625,000
Miracle Pavilion:	\$30,625
East Side Trail Expansion/Lake Landscape Dev:	<u>\$170,805</u>
TOTAL:	\$826,430

<u>Phase 8:</u>	
Ingram West Bio-Retention:	\$508,214
North Quad Improvements:	\$137,180
West Side nature trail (Complex):	\$29,852
Playground Improvements: (Miracle Field)	<u>\$110,000</u>
TOTAL:	\$785,246

<u>Phase 9:</u>	
North Ditch Bio-retention:	\$245,101
Playground Improvements: (South Quad)	\$110,000
Football Field Pavilion:	\$31,000
East Lake Pavilion:	\$31,000
East Lake Restroom:	\$90,000
N. Ingram Public Access Road:	\$280,000
South Quad Improvements:	<u>\$142,000</u>
TOTAL:	\$929,101

<u>Phase 10:</u>	
Baseball/Softball Fields:	5.4 million (2020 dollars)

<u>Phase 11:</u>	
Indoor Rec/Practice Center	12 million (2020 dollars)

NOTE:

- All costs based on Year 2020 dollars
- Cost information derived from RS Means Site Work & Landscape Online Data 2020 and Contractor pricing results.
- Costs reflected in this estimate are for informational purposes and should be considered for budgeting only.
- Actual construction values will vary according to bid conditions, time of year and type of project.
- Unit costs and lump sum figures include 25% mark up for GC overhead, profit, and project contingencies

ACKNOWLEDGEMENTS

CITY LEADERSHIP

Mayor - **Steven H. Burch**

City Council -

Ryan Merideth, Council Member At-Large
Brian Self, Council Member At-Large
Gerald D. Settles, Council Member - Ward 2
Karen R. Evans, Council Member - Ward 3
Onethia T. Williams, Council Member - Ward 4

CITY STAFF

Jonathan Douglas – City Manager
Jay Lancaster – Public Works Director
Dustin Care – Director of Parks and Recreation
Matt Holifield – Complex Supervisor

PUBLIC SAFETY

Sikeston Police Department
Sikeston Fire Division

RECREATION USERS AND STAKEHOLDERS

Youth Baseball Representatives
Youth Soccer Representatives
Junior Football Representatives
Bootheel Municipal Utilities

CITY RESIDENTS

Online Comments via project website & Public Open House Meetings
www.sikestonparkmasterplan.com

COST ESTIMATION

Playgrounds/Shelters/Splashpads/Outdoor Fitness Area/Shade Canopies

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Athletic Fields, Roadways, Sidewalks, Site Work

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