

TENTATIVE AGENDA

REGULAR CITY COUNCIL MEETING  
CLINTON BUILDING  
501 CAMPANELLA DRIVE, SIKESTON

Monday, February 22, 2021  
5:00 P.M.

- I. CALL TO ORDER
- II. RECORD OF ATTENDANCE
- III. OPENING PRAYER
- IV. PLEDGE OF ALLEGIANCE
- V. ITEMS OF BUSINESS
  - A. Board of Municipal Utilities Presentation
  - B. Appointment to Scott County Extension Council
  - C. Resolution 21-02-02, Surplus of DPS Vehicle
  - D. Resolution 21-02-03, Apply for Delta Regional Authority (DRA) Funding
  - E. Resolution 21-02-04, Authorization to Seek Funding Through Community Development Block Grant Program
  - F. Resolution 21-02-05, Authorization to Apply for Funding from the Land Water Conservation Fund Program
  - G. Other Items as May Be Determined During the Course of the Meeting
- VI. ADJOURNMENT INTO EXECUTIVE SESSION

Sealed Bids/Proposals and Negotiated Contracts (RSMo 610.021(12))
- VII. ADJOURNMENT

Dated this 17<sup>th</sup> day of February 2021

*Rhonda Council*

Rhonda Council, City Clerk

The City of Sikeston complies with ADA guidelines. Notify Rhonda Council at 471-2512 (TDD Available) to notify the City of any reasonable accommodation needed to participate in the City Council's Meeting.

# **Council Letter**

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Date of Meeting: February 22, 2021

Originating Department: City Manager

To the Mayor and City Council:

Subject: BMU Presentation

Attachment(s):

1. Correspondence from BMU

Action Options:

1. Receive Presentation
2. Other Action Council May Deem Necessary

Background:

Sikeston Board of Municipal Utilities staff will be present at the February 22, 2021, City Council meeting to present information and answer questions following up to the February 1 discussion of BMU rates and related issues.

## Briefing: Sikeston Board of Municipal Utilities

### Update to February 1, 2021 Sikeston City Council Meeting

At the conclusion of the February 1 Sikeston City Council meeting, Mayor Steven Burch ask the Board of Municipal Utilities Manager Rick Landers and Board Chairman Brian Menz to report back to council concerning some questions raised at the previous council meeting.

On February 10, the Board of Municipal Utilities Board and several staff met with members of the Sikeston City Council to present BMU's research findings and proposals based on utility customers' concerns during the February 1 meeting.

Information discussed on those concerns:

Meters – Testing was done on all AMI meters prior to installation. A third-party meter testing vendor will be engaged to test one percent of current meters. Meters to be tested include those questioned by customers and requested reviews. Two BMU employees are certified to test all meters with the appropriate equipment.

Review of individual usage – Approximately 500 BMU accounts have been reviewed since the February 1 meeting. Of that number, an additional 56 customers have been added to the budget or levelized billing accounts. At the previous meeting, BMU staff was onsite to pull customer accounts before and after the February meeting. There were no discrepancies in usage or billing found on those reviewed.

Payment policies – Payment polices and options are currently under review. Until that time there are two ways to make payment arrangements. Those are either by levelized billing or budget billing. Both of these plans now have been updated to allow more flexibility for customers to make arrangements. More information on any changes or updates to make the process more efficient is forthcoming. BMU staff members are also informing customers on outside energy assistance through community action agencies and the State of Missouri.

Customer service – The customer service team has been updated on concerns and some action steps have been taken. More backup personnel have been designated for those seeking payment arrangements.

# Council Letter

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Council Letter: 21-02-22

Originating Department: Department of Governmental Services

To the Mayor and City Council:

Subject: Appointment to Scott County Extension Council

Attachments:  
None

Action Options:  
A. Make appointment for unexpired term  
B. Other action as may be deemed appropriate

Background:

The Extension Council is comprised of elected and appointed citizens, and partners with Missouri's land-grant universities to deliver education and research-based information to area residents in Scott County and make recommendations for University of Missouri Outreach programming. It meets at 7 p.m. on the first Tuesday of the month at the Scott County Extension Center in Benton. The appointee to this Council must be a resident of both the City and Scott County.

Last year, Matt Deane was appointed to this Council, but has recently moved so we need to appoint a replacement for his remaining term which will expire February 28, 2022. We have an application on file for Ryan Moxley, 109 Larkspur Lane and staff is seeking his appointment to this board.

# Council Letter

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Date of Meeting: 21-02-22

Originating Department: Department of Public Safety

To the Mayor and City Council:

Subject:

Surplus of DPS Vehicle

Attachments:

1. Resolution #21-02-02, DPS Surplus of Vehicle

Action Options:

1. Approval of Resolution 21-02-02
2. Other action Council may deem appropriate

Background:

Certain vehicles in the City's inventory, due to their age or state of disrepair, can no longer adequately perform the day-to-day operations of the City. The City of Sikeston seeks to remove such items from its inventory to maximize operations and to provide a safe and efficient environment for its employees. Sikeston DPS is requesting the approval to surplus the following vehicle:

Vehicle:

1. 2009 Dodge Charger (Unit 63), VIN: 2B3LA43T29H608913

RESOLUTION 21-02-02

A RESOLUTION OF THE CITY OF SIKESTON, MISSOURI DECLARING CERTAIN EQUIPMENT, VEHICLES AND ITEMS IN THE CITY'S INVENTORY TO BE SURPLUS PROPERTY AND AUTHORIZING ITS DISPOSAL.

WHEREAS, Certain equipment, vehicles and items in the City's inventory, due to its age or state of disrepair can no longer adequately perform the day-to-day operations of the City; and

WHEREAS, the City of Sikeston seeks to remove such items from its inventories to maximize operations, and while providing a safe and efficient environment for its employees.

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI AS FOLLOWS:

The item enumerated below are hereby declared surplus and the City Manager is directed to proceed with the removal of this item from City inventories by sale at public auction, sale by sealed bid, or when the item is no longer usable, by disposal.

Vehicles:

2009 Dodge Charger (Unit 63), VIN: 2B3LA43T29H608913

Read this 22<sup>nd</sup> day of February 2021, discussed and voted as follows:

Self \_\_\_\_\_, Evans \_\_\_\_\_, Sparks \_\_\_\_\_, Williams \_\_\_\_\_,  
Meredith \_\_\_\_\_, Settles \_\_\_\_\_, and Burch \_\_\_\_\_,  
thereby being \_\_\_\_\_.

\_\_\_\_\_  
Steven Burch, Mayor

\_\_\_\_\_  
Approved as to Form:  
Tabatha Thurman, City Counselor

ATTEST:

\_\_\_\_\_  
Rhonda Council, City Clerk

# **Council Letter**

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Date of Meeting: February 22, 2021

Originating Department: City Manager

To the Mayor and City Council:

Subject: DRA Grant Application

Attachment(s):

1. Resolution 21-02-03

Action Options:

1. Approve Resolution 21-02-03
2. Other Action Council May Deem Necessary

Background:

The City is planning infrastructure for future development of the south industrial park, which will tie into existing plans for outer roads leading to the future Ingram overpass. Adoption of Resolution 21-02-03 is required to authorize the Public Works Director to execute and submit documents related to a Delta Regional Authority (DRA) grant for the project.

RESOLUTION 21-02-03

A RESOLUTION OF THE CITY OF SIKESTON, MISSOURI, STATING ITS INTENT TO SEEK FUNDING FOR THE INFRASTRUCTURE IMPROVEMENTS IN THE SOUTH INDUSTRIAL PARK WITH DELTA REGIONAL AUTHORITY (DRA) AND SEEKING AUTHORIZATION TO APPOINT DESIGNATED PERSON TO PURSUE ACTIVITIES IN AN ATTEMPT TO SECURE SAID FUNDING.

WHEREAS, The Delta Regional Authority (hereinafter "DRA") was created by Congress by the Delta Regional Authority Act of 2000, as amended, as a federal/state partnership now comprised of 252 counties and parishes within the eight states of Alabama, Arkansas, Illinois, Kentucky, Louisiana, Mississippi, Missouri and Tennessee in order to remedy severe and chronic economic distress by stimulating economic development and fostering partnerships that will have a positive impact on the Delta Region's economy; and

WHEREAS, the City of Sikeston acting by and through its Public Works Director, Jay Lancaster, proposes to apply for a award with DRA for the Fiscal Year 2020 federal award program cycle; and

WHEREAS, DRA requires that a person be designed, appointed, and given the authority to perform certain duties and administration of said award for and on behalf of the Awardee; and

WHEREAS, the City Council met in a regular session on February 22, 2021, whereby \_\_\_\_\_ were present, constituting a quorum; and

WHEREAS, a motion was made by \_\_\_\_\_, was seconded by \_\_\_\_\_, to designate and appoint Jay Lancaster to perform all duties and administration of said award, which carried unanimously by voice vote and was recorded on the minutes; and

WHEREAS, a motion was made by \_\_\_\_\_, was seconded by \_\_\_\_\_, to provide additional funds in the amount of \$3,136,840 to said award which carried unanimously by voice vote and was recorded on the minutes; and

WHEREAS, a motion was made by \_\_\_\_\_, was seconded by \_\_\_\_\_, that in the event of an administration change, the new Public Works Director shall continue to have such authority under this Resolution.

NOW THEREFORE, BE IT RESOLVED THAT, by the City Council of the City of Sikeston, Missouri, as follows:

THAT, Jay Lancaster, be and is hereby designated and appointed to perform on behalf of the City of Sikeston and has the authority to make those acts and assume any and all duties in dealing with the award with DRA for the Fiscal Year 2020 federal award program cycle; and

THAT, Jay Lancaster, is hereby authorized to execute and submit any and all documents including, but not limited to, applications, award closing documents, request for funds, status reports to DRA for the Fiscal Year 2020 federal award program cycle; and

THAT, the Awardee agrees to provide additional funds in the amount of \$3,136,840 to said award; and

THAT, in the event of an administration change, the new Public Works Director shall continue to have such authority under this Resolution.

Read this 22<sup>nd</sup> day of February, 2021, discussed and voted upon as follows:

Williams \_\_\_\_\_, Evans \_\_\_\_\_, Meredith \_\_\_\_\_,  
Sparks \_\_\_\_\_, Self \_\_\_\_\_, Settles \_\_\_\_\_,  
Burch \_\_\_\_\_, thereby being

\_\_\_\_\_



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Steven Burch, Mayor

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Approved as to form  
Tabatha Thurman, City Counselor

Seal / Attest:

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Rhonda Council, City Clerk

# **Council Letter**

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Date of Meeting: February 22, 2021

Originating Department: City Manager

To the Mayor and City Council:

Subject: CDBG Grant Application

Attachment(s):

1. Resolution 21-02-04

Action Options:

1. Approve Resolution 21-02-04
2. Other Action Council May Deem Necessary

Background:

The City is seeking funding from several sources to build infrastructure in the south industrial park. Adoption of Resolution 21-02-04 is required to authorize the Mayor to execute and submit documents related to a Community Development Block Grant (CDBG) application for the project.

RESOLUTION 21-02-04

A RESOLUTION OF THE CITY OF SIKESTON, MISSOURI, STATING INTENT TO SEEK FUNDING THROUGH THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM AND AUTHORIZING THE MAYOR TO PURSUE ACTIVITIES IN AN ATTEMPT TO SECURE FUNDING.

WHEREAS, Title I of the Housing and Community Development Act of 1974 does state as its primary objective “the development of viable urban communities, by providing decent housing and suitable living environment and expanding economic opportunities principally for persons of low and moderate income”; and

WHEREAS, Title I does offer to communities the opportunity of monetary assistance in accomplishing its stated primary objectives; and

WHEREAS, The Missouri Department of Economic Development is designated to award Community Development Block Grant funding under Title I; and

WHEREAS, The city/county does have areas of need which may be addressed through the Community Development Block Grant Program.

NOW THEREFORE, BE IT RESOLVED by the City of Sikeston, Missouri that it desires to participate with the Missouri Department of Economic Development in the improvement of our community under the activities authorized pursuant to the Housing and Community Development Act of 1974.

THEREFORE, BE IT FURTHER RESOLVED, that the Mayor of Sikeston, Missouri hereby is authorized to prepare and submit documents which are necessary in applying for funding and establishing an administrative organization to implement activities pursuant to the aforementioned act.

THEREFORE, BE IT FURTHER RESOLVED, that the applicant/sub-applicant will dedicate \$\_\_\_\_\_ of local cash and funds and \$\_\_\_\_\_ of in-kind materials or labor to be used in this project.

Read this 22<sup>nd</sup> day of February, 2021, discussed and voted upon as follows:

Williams \_\_\_\_\_, Evans \_\_\_\_\_, Meredith \_\_\_\_\_,

Sparks \_\_\_\_\_, Self \_\_\_\_\_, Settles \_\_\_\_\_,

Burch \_\_\_\_\_, thereby being

\_\_\_\_\_

\_\_\_\_\_  
Steven Burch, Mayor

\_\_\_\_\_  
Approved as to form  
Tabatha Thurman, City Counselor

Seal / Attest:

\_\_\_\_\_  
Rhonda Council, City Clerk

# **Council Letter**

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Date of Meeting: 21-02-22

Originating Department: Public Works Department

To the Mayor and City Council:

Subject: Resolution 21-02-05 – Application to Land Water Conservation Fund Program

Attachments:

1. Resolution 21-02-05

Action Options:

1. Approve
2. Other action Council may deem appropriate

Background:

The Public Works Department is requesting that Council authorize Dustin Care, Parks & Recreation Director, to apply for federal assistance from the Land Water Conservation Fund Program for the purpose of constructing new pickleball courts at the Sikeston Recreation Complex and further authorize Mr. Care to sign the application for federal assistance and any other official project documents that are necessary to obtain such assistance, including any agreements, contracts or other documents that are required by the State of Missouri or any other federal program.

This project will have a \$150,000 total project cost with a 20% match of \$30,000 for new pickleball courts.

RESOLUTION 21-02-05

A RESOLUTION OF THE CITY OF SIKESTON, MISSOURI TO APPLY FOR FEDERAL ASSISTANCE FROM THE LAND WATER CONSERVATION FUND PROGRAM FOR THE PURPOSE OF CONSTRUCTING NEW PICKLEBALL COURTS AT THE SIKESTON RECREATION COMPLEX.

WHEREAS, the City of Sikeston, Missouri is applying for federal assistance from the Land Water Conservation Fund for the purpose of constructing new pickleball courts at the Sikeston Recreation Complex.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIKESTON, MISSOURI, that

1. Dustin Care of the City of Sikeston, Missouri is authorized to sign the application for federal assistance and any other official project documents that are necessary to obtain such assistance, including any agreements, contracts or other documents that are required by the State of Missouri or any federal agencies.
2. The City of Sikeston, Missouri currently has the written commitment for the minimum 20% matching share for the project elements that are identified in the application and will allocate the necessary funds to complete the project.
3. In the event a grant is awarded, the City of Sikeston, Missouri will commit the necessary financial resources to operate and maintain the completed project in a safe and attractive manner for public access for 25 years and/or will maintain maintenance/construction equipment purchased with grant funding for its useful life and in support of future projects.
4. In the event a grant is awarded, the City of Sikeston, Missouri is prepared to complete the project within the time period identified on the signed project agreement.
5. In the event a grant is awarded, the City of Sikeston, Missouri will comply with all rules and regulations of the Land Water Conservation Fund Program, applicable Executive Orders and all state laws that govern the grant application during the performance of the project.

Read this 22<sup>nd</sup> day of February 2021, discussed and voted as follows:

Self \_\_\_\_\_, Evans \_\_\_\_\_, Sparks \_\_\_\_\_, Williams \_\_\_\_\_,  
Meredith \_\_\_\_\_, Settles \_\_\_\_\_, and Burch \_\_\_\_\_,  
thereby being \_\_\_\_\_.

\_\_\_\_\_  
Steven Burch, Mayor

Approved as to Form:

\_\_\_\_\_  
Tabatha Thurman, City Counselor

ATTEST:

\_\_\_\_\_  
Rhonda Council, City Clerk